

COSTS FOR RENTING THE STILL BAY BAPTIST HALL (“NG KERKSAAL OOS”)

Please read conditions for renting the hall on page 3.

Weddings:

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| Deposit (members and non-members) <i>Deposit will secure the booking. Please note, if you do not keep to the agreed conditions, you might lose your deposit.</i> | R500 |
| Hire of hall (for church members) | Free |
| Hire of hall (for non-church members) excluding crockery, etc. | R1,000 |
| Hire of hall (for non-church members) including crockery, etc. | R1,300 |
| Using previous day to setup. (If available) | R200 |
| Having Rev. Carel-J Rischmuller officiate at the wedding <i>Please note, Carel-J will only officiate on certain conditions, please contact him (pastor@stillbaybaptist.co.za) for more info</i> | |
| Travel allowance to Home Affairs George (280km @R2.20) | R616 |
| Donation | optional |
| Care taker (“koster”) | Donation |
| Pianist. <i>Please contact us to see if one is available</i> | Donation |

Full-term Rental

This is for people who will use and pay for the hall during all of the school terms. The only dates excluded will be school- and public holidays. Extra rental at the same price is available during holiday times if the hall is available.

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| 3 hour slot Normal slots (unless otherwise arranged) 6:30 – 9:30 9:30 – 12:30 12:30 – 15:30 15:30 – 18:30 | R50 |
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Ad hoc rental:

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|--|------|
| Deposit. (<i>Deposit secures the booking</i>) | R500 |
| 3 hour slot Normal slots (unless otherwise arranged) 6:30 – 9:30 9:30 – 12:30 12:30 – 15:30 15:30 – 18:30 | R150 |
| Use of kitchen and tea cups + urn (per 3 hours) | R150 |

For any queries, please contact:

* Mervyn Kent 082-647-2536 / kentmervyn@gmail.com

In case Mervyn is unavailable:

* *Carel-J Rischmuller, 084-071-7663 / pastor@stillbaybaptist.co.za*

CONDITIONS FOR RENTING THE STILL BAY BAPTIST HALL (“NG KERKSAAL OOS”)

- 1) *In the case of damages occurring, the person or organisation who hired the hall will be responsible to pay for the cost of fixing the damages.*
- 2) *Your booking will only be secured once you pay the deposit.*
- 3) *The deposit will only be paid back once the caretaker has confirmed that there are no damages to the hall.*
- 4) *If the hall is not left in the condition it was found, both in regards to cleanliness and setup, the deposit will not be returned.*
- 5) *The caretaker or any other appointed person from the church must at all times during the event be given access if any inspections need to be made.*
- 6) *No **smoking, alcohol or candles** allowed in the hall.*
- 7) *The hall must be cleaned, setup and vacated no later than 24:00*
- 8) *The church has the right to cancel any booking.*
- 9) *When sound or music systems are used, the sound may not travel beyond the borders of the church hall. No activity at the hall may disturb the peace of the neighbours.*
- 10) *No paper confetti allowed. No confetti allowed inside the hall. Only biodegradable (e.g. rose petals) allowed outside.*
- 11) *Please contact the care-taker if you have any questions regarding access to the hall or queries about what is available in the hall.*

Mervyn Kent 082-647-2536

**Application to hire
STILL BAY BAPTIST HALL (“NG KERKSAAL OOS”)**

Applicant:

Organisation / Person : _____

If organisation, responsible person: _____

Address : _____

Telephone number _____

Email: _____

Hire of Hall:

Date(s): _____

Time slot(s)

| | |
|-------------|--|
| 6:30-9:30 | |
| 9:30-12:30 | |
| 12:30-15:30 | |
| 15:30-18:30 | |

Type of function: _____

Price quoted: _____

Bank detail where deposit must be returned:

Name of account holder: _____
 Bank _____
 Account Number _____
 Branch Code _____

Agreement by Applicant

I, the undersigned, have read the costs and conditions and agree hereby to commit to keeping it and that I'll take personal responsibility in case of damage to the hall. I promise to return the hall in the state I found it.

 Signature of Applicant

 Date

* Completed form to be returned to Mervyn Kent 082-647-2536 / kentmervyn@gmail.com